



CSIRO Verification Services ActivFire® Scheme Schedule of Services and Fees

Table 1 below provides the schedule of services and fees for CSIRO's ActivFire® Scheme and does not include evaluation of conformity services by CSIRO's Fire Systems Laboratory. A quote will be provided for evaluation of conformity services by CSIRO's Fire Systems Laboratory.

All services are provided for the purposes of the CSIRO Verification Services, designated as the ActivFire® Scheme, and are subject to the scheme rules and payment of applicable Fees. Details of the scheme and its rules are available at <https://activfire.csiro.au/>. The scheme rules and/or fees may be changed from time to time and changes will be published on the web site.

Effective 11-Jun-24, the following fees shall apply

Table 1 **ActivFire® Scheme fee table**

Item	Service Description	Fee AUD ^{1,2,3} (ex GST)	Fee AUD ^{2,3} (inc. GST)	Deliverable ⁴
<i>New products for an established and currently valid registrant⁵ business entity.</i>				
1	Establishing a new project including verifying the evidence of conformity from a RACE ⁶ or RCAB ⁷ for ONE new product.	\$987.00	\$1,085.70	Certificate of Conformity (CoC) ⁸ and listing of product(s) on the Register of Fire Protection Equipment.
1.a.	Verifying the evidence of conformity from a RACE or RCAB for subsequent new products associated with the established new project in item 1.	\$394.00 per product	\$433.40 per product	
<i>New products for a NEW registrant business entity.</i>				
2	Establishing a new project including verifying the evidence of conformity from a RACE or RCAB for ONE new product and the establishment of a NEW registrant business entity.	\$2,100.00	\$2,310.00	Certificate of Conformity (CoC) and listing of product(s) on the Register of Fire Protection Equipment.
2.a.	Verifying the evidence of conformity from a RACE or RCAB for subsequent new products associated with the established new project in item 3.	\$394.00 per product	\$433.40 per product	
<i>Modifications or updates to a Certified Product⁹</i>				
3	Establishing a new project including verifying the evidence of conformity from a RACE or RCAB for the modification or update to ONE Certified Product entry.	\$861.00	\$947.10	Certificate of Conformity (CoC) and listing of product(s) on the Register of Fire Protection Equipment.
3.a.	Verifying the evidence of conformity from a RACE or RCAB for subsequent Certified Product entries associated with the established new project in item 5.	\$368.00 per Certified Product	\$404.80 per Certified Product	
4	Establishing a new project for the minor modification or update ¹⁰ to ONE listed product entry that do not require verifying evidence of conformity.	\$263.00	\$289.30	
4.a.	Minor modification or update ¹⁰ for subsequent Certified Product entries associated with the established new project in item 7 that does not require verifying evidence of conformity.	\$263.00 per Certified Product	\$289.30 per Certified Product	

¹ Fees disclosed above include a column for Australian Goods and Services Tax (GST) where applicable. GST is applicable in accordance with Australian statutory requirements.

² All Fees are subject to review from time to time and will be confirmed upon request at the time you request the Services. Any changes to fees will be published on the scheme's web site.

³ Evaluation for Conformity, as required, shall be carried out by a Recognised Agency for Conformity Evaluation (RACE). Costs associated with Evaluations for Conformity are not included in the scheme's Fees and are subject to a separate agreement between you and the Recognised Agency for Conformity Evaluation.

⁴ If your evidence of conformity does not meet the requirements for verification under the scheme rules, you will not be entitled to have the product listed in the Register of Fire Protection Equipment. In such cases the fees remain payable, and the deliverable will be notification to you that the evidence of conformity could not be verified.

⁵ Registrant: The business entity, validated and registered under the conformity assessment scheme, as the Producer or Producer's Management Representative of certified products.

⁶ Recognised Agency for Conformity Evaluation (RACE): An Agency for Conformity Assessment recognised by CVS as having the appropriate expertise and facilities for evaluating conformity and/or verification of conformity to determine that the specific product/system, as investigated, complies with nominated reference criteria.

⁷ Recognised Conformity Assessment Body (RCAB): Body which operates conformity assessment schemes of which one, more than one, or all the designated functional elements of its conformity assessment system are recognised by CVS.

⁸ Certificate of Conformity (CoC): The document issued under the rules and procedures of the Conformity Assessment Scheme, indicating that a designated product is in conformity with specified requirements.

⁹ Certified Product: A product that has been assessed by an ActivFire® officer and found to comply with the Certification Requirements and Product Requirements.

¹⁰ Minor modifications or updates that do not require verification of evidence of conformity will be determined by the Executive Officer (EO) of CSIRO's ActivFire® Scheme. Such minor modifications or updates include changes of business entity addresses or trading names, typographical amendments, etc.



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Additional listing and CoC for a Certified Product				
5	Establishing a new project for the creation of a new listing and CoC for ONE Certified Product entry with a different Agent/Distributor.	\$263.00 per Certified Product	\$289.30 per Certified Product	Certificate of Conformity (CoC) and listing of product(s) on the Register of Fire Protection Equipment.
5.a.	Creation of a new listing and CoC for subsequent Certified Product entries associated with the established new project in item 8 with a different Agent/Distributor.	\$263.00 per Certified Product	\$289.30 per Certified Product	
Revalidation of listed products				
6	Annual revalidation and listing of existing product entries on the Register of Fire Protection Equipment.	Refer to Table 2.	Refer to Table 2.	Update of revalidated Certified Product(s) on the Register of Fire Protection Equipment.
Manufacturing unit audit				
7	Manufacturing unit audit	\$2,678.00 per day	\$2945.80 per day	Audit report, revalidation of Certified Product, and update of revalidated Certified Product(s) on the Register of Fire Protection Equipment.
7.a.	Travel surcharge ¹¹ for interstate and international audits.	As agreed prior to audit.	As agreed prior to audit.	
7.b.	Cancellation fee for agreed audit date.	Refer to note 12 ¹²	Refer to note 12	
7.c.	Non-VIC metropolitan area travel time surcharge	\$336.00 or as negotiated	\$369.60 or as negotiated	
Recognised Agency for Conformity Evaluation (RACE)⁸ and Recognised Conformity Assessment Body (RCAB)⁷				
8	Assessment of application for listing as a RACE or RCAB	\$7,500.00	\$8,250.00	Registration of RACE or RCAB and letter of confirmation to applicant.
9	Audit of RACE or RCAB	\$2,678.00 per day	\$2,945.80 per day	
9.a.	Travel surcharge ¹¹ for interstate and international audits.	As agreed prior to audit.	As agreed prior to audit.	
9.b.	Cancellation fee for agreed audit date.	Refer to note 12	Refer to note 12	
9.c.	Non-VIC metropolitan area travel time surcharge	\$336.00 or as negotiated	\$369.60 or as negotiated	
10	Annual revalidation as a RACE or RCAB	\$5,000.00	\$5,500.00	Continuing recognition
Others				
11	Specialist advice in relation to establishing and validating conformity requirements for complex products or projects.	\$315.00 per hour	\$346.50 per hour	Contribution to discussions/meetings and document responses, including email messages, for the purposes of establishing or validating the scope and planning of conformity evaluation (testing), verification.

¹¹ For agencies based outside Victoria, Australia, in addition to the audit fee, the organisation shall also cover costs for air fares, visa, travel time, accommodation and meals for the duration of the audit visit.

¹² Cancellation charges:

- 0-7 days: 100% of audit fee
- 8-14 days: 50% of audit fee
- 15 days or greater: no fee



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Table 2 Revalidation and Listing Service (RLS) fee table

Number range bracket of product listing entries in the Register of Fire Protection Equipment	Bracket lower limit	Bracket upper limit	Bracket Revalidation and Listing Service (RLS) fee ^{1,2} (ex GST)	Bracket Revalidation and Listing Service (RLS) fee ² (inc. GST)	Fee ^{1,2} (ex GST) per listing within the Bracket limits	Fee ² (inc. GST) per listing within the Bracket limits
Bracket A	1 listing	10 listings	\$1,470.00	\$1,617.00	\$ 147.00	\$161.70
Bracket B	11 listings	50 listings	\$2,940.00	\$3,234.00	\$ 29.40	\$32.34
Bracket C	51 listings	1000 listings	\$4,116.00	\$4,527.60	\$ 14.70	\$16.17

Revalidation and Listing Service (RLS) fee formula = **RLS fee + (Number of product listing entries within the bracket limit) × (Cost per product listing entry within the bracket)**