



# Advisory Note AN-011

## ActivFire® 2025 Revalidation Process

This advisory note provides important information regarding the 2025 revalidation process of ActivFire® Certificates of Conformity that are valid up to 30 April 2025.

The following are the important dates for the revalidation of ActivFire® Certificate of Conformity (CoC):

Date	Item
20 December 2024	Updated fee schedule for the year 2025 published.
07 February 2025	Final day to submit any administrative changes to be included in the revalidation update such as changes to business entity information (that does not require re-evaluation of the product) or contact details of personnel. Any submissions pass this date may incur additional fees. *Please make sure that AF-003 is supplied - submissions without completion of the form would not be accepted.
03 March 2025	Confirmation of Service Request (CoSR) for the revalidation of CoCs will start to be sent out to registrants. Revalidation of CoCs will start to be processed once we have received signed acceptance of the CoSR.
31 March 2025	Sending out of all CoSRs for the revalidation of CoCs (for all registrants with CoCs that are valid up to 30 April 2025) will be complete.

Please note the following:

- Flexible tubes that have not been evaluated by CSIRO's Fire Systems Laboratory to the latest ActivFire® requirements will not be revalidated. Please contact us at [certification@csiro.au](mailto:certification@csiro.au) to have your flexible tubes revalidated to the new requirements.
- Public Holidays in Australia that may fall during the re-validation period as this may impact the availability of services.
- When submitting a new application or modification request, please ensure that the ActivFire® forms are used and completed. Incomplete forms, or applications or request without forms will not be processed.
- It is the responsibility of the Registrant to ensure that ActivFire® is informed of any changes to the product including packaging and labelling information, software/firmware updates, etc, and any changes to contacts.

### Issuing Authorities

Kai Loh, Executive Office, ActivFire scheme – CSIRO Verification Services

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### For further information

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